

**THE GOVERNING BODY OF HEADLANDS CE (VC) JUNIOR, INFANT AND NURSERY SCHOOL**

Minutes of the meeting of the Governing Body held in school at 5:30pm on Tuesday, 23rd November 2021.

**PRESENT**

Mr C Looker (Chair), Mr D Cloughton (arrived at 6.15pm), Mrs A Dunn (Head Teacher), Mrs R Afzal, Mrs K Dickinson, Mrs L Drummond, Mrs S Marshall, Mr T Cross (arrived at 5.50pm), Reverend K Young

**In Attendance**

Ms N Bell (Minute Clerk)

Agenda Item	Discussion and Decisions	Action – who/date/ action
30.	<p><b>WELCOME PRAYER</b></p> <p>Delivered by Reverend Young.</p>	
31.	<p><b>APOLOGIES FOR ABSENCE, CONSENT AND DECLARATIONS OF INTEREST</b></p> <p>There were no apologies for absence or declarations of interest.</p>	
32.	<p><b>NOTIFICATION OF ITEMS TO BE BROUGHT UP UNDER ANY OTHER BUSINESS</b></p> <p>There was nothing to be brought up under any other business.</p>	
33.	<p><b>REPRESENTATION</b></p> <p>(a) <u>Vacancies</u></p> <p>Mrs R Afzal will not be seeking to continue as LA Governor, she was thanked for the many years service she has given to the school.</p> <p>Ms G Wright had recently resigned and Mr T Cross would be resigning with effect from the following day. Both parent Governors were thanked for the service and contribution to the school.</p> <p>(b) <u>Appointment of Co-opted Governor</u></p> <p>Governors noted the Co-opted Governor vacancy. A communication will be put out to the community</p> <p>(c) <u>Appointment of Foundation Governors</u></p>	

	<p>Mr Looker advised that he has someone in mind for this post and will take it forward.</p> <p>(d) <u>Parent Governor vacancies</u></p> <p>Governors noted the 2 parent Governor vacancies. An election will now take place. The Head and chair will work out a timescale.</p> <p>It was agreed that a social get together to say goodbye to outgoing Governors will be organised for January.</p>	
5.	<p><b>MINUTES OF THE MEETING ON 21 SEPTEMBER 2021</b></p> <p><b>RESOLVED:</b> That the minutes of the meeting held on 21 September 2021 be approved by the Chair as a correct record.</p>	
6.	<p><b>MATTERS ARISING</b></p> <p>Mr Looker confirmed the following;</p> <ul style="list-style-type: none"> <li>• Monitoring roles – action completed.</li> <li>• Safeguarding report – This has been sent out.</li> <li>• Travel and sustenance policy – Action carried forward.</li> <li>• KCSIE – Governors confirmed they have read it. Mrs Afzal will send list of confirmations to Mrs Dunn.</li> <li>• Review of Committees – Mr Looker will take this action forward into the new year.</li> </ul>	
7.	<p><b>HEAD TEACHERS REPORT AND GOVERNORS' QUESTIONS</b></p> <p>This had been circulated prior to the meeting.</p> <p>Mrs Dunn outlined the details of the new report, she advised that this is now aligned to the SIP, SIAMS and Ofsted.</p> <p>She asked Governors to note that Pupil Premium will be included in each report and she will pick up a different strand of PP for each report. This will give Governors a breadth of understanding around the support this cohort get.</p> <p>Governors said they really liked the new style report, it shows impacts of actions that have been taken. They agreed it was very easy to read and very informative.</p> <p>The next one will focus on data on attainment and progress. These will then alternate each half term.</p> <p>Governors discussed the Covid data and the impact it is currently having.</p> <p><b>Q: Targets for reading and writing, how much has been done?</b></p> <p><b>A:</b> A lot has been done in English, we are currently training staff on phonic and early reading. We have been able to make more rapid progress as we have brought actions forward that were set for the spring term.</p>	

	<p>The core subjects have been a priority this term which has helped.</p> <p><b>Q: The decision to move away from sets in Maths can you explain that?</b></p> <p><b>A:</b> EEF (Education Endowment Foundation) research indicates that streaming and setting has no positive impact on pupil attainment overall and can negatively impact upon lower attaining pupils. Monitoring has indicated that fluency and arithmetic were being prioritised over reasoning and problem solving in the lower sets resulting in these pupils accessing a reduced curriculum offer. Additionally, pupils in higher sets have developed 'fixed mindsets' and a fear of failure. Headlands are now engaging with the Yorkshire and Humber Maths Hub and will be receiving support from the primary maths lead to develop a mastery approach across school. The newly appointed Maths Leader will present the vision for mathematics at the next full governors meeting in January.</p> <p>Governors discussed in depth about the impacts of the Maths lead and how this supports understanding across lots of curriculum areas.</p> <p><b>Q: Has there been an element of teaching towards the tests? (SATs)</b></p> <p><b>A:</b> It is difficult to say what has happened in the past, there will always be lots of support towards SATs i.e. boosting. This is a feature of all Year 6 classes but it should not be at the detriment of ensuring a broad and balanced curriculum.</p> <p>Governors noted that the positive change in attitude across the school is palpable and is lovely to see.</p> <p>Mrs Dunn was thanked for her work on compiling the report and the clarity of her responses.</p>	
8.	<p><b>POLICIES</b></p> <p>(a) <u>Safeguarding</u></p> <p>This is the LA policy, which is usually adopted.</p> <p>(b) <u>Collective Worship</u></p> <p>This has been written in line with recent guidance from Church of England. Mrs Dunn explained how this has been formulated.</p> <p>(c) <u>Behaviour Policy</u></p> <p>This is an interim policy as some changes to the vision are being introduced that will impact on the policy. It is essential that the policy is underpinned by the vision of the school. Mrs Dunn explained why an interim policy is necessary.</p> <p><b>Q: How is this being communicated with Staff in the interim period?</b></p> <p><b>A:</b> Some of the sanctions have been removed for example the cool room.</p>	

	<p>All staff had accessed the Alex Timpson Trauma Informed training and we are in the process of revisiting and introducing this approach across school. Many children have experienced trauma over the past 18 months. Staff are aware that this is a transition period in terms of the policy</p> <p>Emotion coaching CPD will also be a focus for all staff as this will be a key feature of the new behaviour policy.</p> <p>Governors had a discussion about restorative practice, children learning to verbalise their emotions and how important it is for staff to help children regulate their own feelings and emotions.</p> <p><b>RESOLVED:</b> That Governors approved the Safeguarding, Collective worship and the interim Behaviour Policy.</p>	
9.	<p><b>CHRISTIAN VISION</b></p> <p>Mrs Dunn presented a power point visioning exercise. She explained the context of the survey and who was approached to give input.</p> <p>Highlights included:</p> <ul style="list-style-type: none"> <li>• Children wanting to feel safe, wanted to be adventurous and explore, and to feel happy and loved.</li> <li>• Staff were asked to list the barriers to children reaching their full potential.</li> <li>• Parents were asked to list 3 things that they would want their child to take away.</li> <li>• What makes our school special.</li> </ul> <p>A working group looked at the survey information in more detail to try and summarise the information in a key phrase/strap line.</p> <p>The proposal:</p> <p><i>‘Growing a loving, happy and flourishing community’</i></p> <p>Further information was passed out for discussion. Governors were asked for feedback on the vision statement:</p> <p><i>‘Through diverse, inspiring and memorable experiences we nurture resilient and creative learners to help them flourish within our local and global community. Our Christian values of love, Joy and friendship teach us to cherish the uniqueness of each person, supporting all to live life in its fullness.’</i></p> <p><b>Q: Can we add the word Happy, or Joy?</b>  <b>A: Joy is a Christian value. So this could be added.</b></p> <p>2 bible passages have also been identified to underpin the vision.</p> <p>Governors discussed some of the wording, giving their feedback.</p>	

	<b>RESOLVED:</b> That Governors agreed that the strap line and value statement and the bible passages.	
10.	<p><b>GOVERNOR MONITORING UPDATE</b></p> <p>Governors noted the following:</p> <ul style="list-style-type: none"> <li>• Key roles have been set up for the Governors link to the SIP goals.</li> <li>• Link/monitoring meetings have already been taking place.</li> </ul> <p><b>ACTION:</b> Governors who have had monitoring sessions or link meetings to write up their report please.</p> <ul style="list-style-type: none"> <li>• OPAL (outdoor play and learning) working group – Mrs Marshall has attended various meeting to revolutionise the outside play areas. This is an 18 months programme. Parent and pupil survey in January, a ground survey will take place and then some low risk activities will start to take place, this will lead on to children starting to learn how to dynamic risk assess.</li> </ul>	
11.	<p><b>VERBAL COMMITTEE UPDATES</b></p> <p><u>Finance, Resources and Staffing Committee 10 November 2021</u></p> <p>Pay recommendations were agreed.</p> <p>Finance – there will be some minor changes to the budget headings in line with what Mrs Dunn is looking to achieve as part of the SIP.</p> <p>Currently the carry forward is estimated to be c. £60K.</p>	
12.	<p><b>UPDATE ON ACADEMISATION</b></p> <p>Government is pushing for primary School to look at academisation.</p> <p>The dioceses have offered support if the school wishes to look at converting to an Academy.</p> <p><b>Q: Would it be useful to know what the options are?</b>  <b>A:</b> The diocese sent a list of the options to join C of E MATs</p> <p>This will be re-visited at the end of the school year.</p>	
13.	<p><b>GOVERNING BODY SELF EVALUATION – CHAIRS 360</b></p> <p>Thank you for those who have already responded.</p> <p><b>ACTION:</b> Anyone who hasn't returned to Mrs Marshall, please do so.</p>	
14.	<p><b>STAFF AND PUPIL WELLBEING</b></p> <p>Mrs Dunn advised that it is getting close to Christmas break, staff are feeling tired, but wellbeing is good.</p>	

15.	<b>GOVERNOR TRAINING</b>  Mrs Marshall has sent a list of training.  <b>ACTION:</b> Governors should let her know if you want to book anything.	
16.	<b>SAFEGUARDING AND KEEPING CHILDREN SAFE IN EDUCATION</b>  Mrs Dunn advised that external fencing and gates quotes have been received. The perimeter is exposed and needs sorting out ASAP.  Some e-safety issues have been highlighted in KS2, inappropriate use of electronic devises spilling over into school.	
17.	<b>REPORT ON CHAIR'S ACTIONS SINCE LAST MEETING</b>  Head/Chair have met regularly since the last meeting.	
18.	<b>ANY OTHER BUSINESS</b>  There was nothing to discuss.	
19.	<b>DATES OF FUTURE MEETINGS AND POSSIBLE AGENDA ITEMS</b>  Maths Lead – presentation for January meeting.	
20.	<b>IMPACT STATEMENT</b>  Governors questioned and challenged in the following areas:  1. The Christian Vision 2. Headteacher's report 3. Ratification of Policies.	
21.	<b>AGENDA, MINUTES AND RELATED PAPERS – SCHOOL COPY</b>  <b>RESOLVED:</b> That nothing be excluded from the copy to be made available at the School, in accordance with the Freedom of Information Act.	

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30/1/22