

THE GOVERNING BODY OF HEADLANDS CE (VC) JUNIOR, INFANT AND NURSERY SCHOOL

CHILDREN, FAMILIES AND COMMUNITY COMMITTEE

Minutes of a meeting of the Children, Families and Community Committee held at 1.45 pm at the School on Monday, 19 March 2018.

SCHOOL INSPECTION COPY

PRESENT

Mr I Stone (Chair) (taking notes), Mrs P Cocker, Mrs J Ryan.


Agenda Item	Discussion and Decisions	Action – who/date/ Action
130.	<p><u>APOLOGIES FOR ABSENCE, CONSENT AND DECLARATIONS OF INTEREST</u></p> <p>Apologies were received from Mrs Afzaal Khan and Reverend K Young (both with consent).</p> <p>There were no declarations of interest.</p>	
131.	<p><u>NOTIFICATION OF ITEMS TO BE BROUGHT UNDER ANY OTHER BUSINESS</u></p> <p>No items were notified.</p>	
132.	<p><u>MINUTES OF THE MEETING HELD ON 16 NOVEMBER 2017</u></p> <p>RESOLVED: That the minutes of the meeting held on 16 November 2017, be approved and signed by the Chair as a correct record.</p>	
133.	<p><u>MATTERS ARISING</u></p> <p>(a) <u>More In Common (Minutes 101 (d) and 118 (b) refer)</u></p> <p>The Head Teacher advised the meeting that plans were under way to mark a 'More in Common' event on 22 June 2018 which was Jo Cox's birthday. School is supporting the initiative and a number of children and staff will be in attendance. The meeting felt this was a more positive way of marking events.</p>	

	<p>(b) <u>Safeguarding (Minutes 102 and 118 (c) refer)</u></p> <p>The Chair asked whether there had been any improvements to date around safeguarding and the services provided by the Local Authority.</p> <p>The Head Teacher advised that a number of changes were in progress, but that no material improvement had been evidenced.</p> <p>(c) <u>Governors' Award Criteria (Minute 123 refers)</u></p> <p>The Chair advised that this action point was still outstanding and would commit to update in advance of the next meeting.</p> <p>(d) <u>Links With Liversedge Parish Church (Minute 124 refers)</u></p> <p>The Head Teacher updated the meeting with plans around St George's Day and 11 November linked to the 100th year of the end of the WW1. The Royal British Legion were planning an event for local schools which we are part of. The event would be similar in tone and content to the first event after the end of the war. Some children would also lay a wreath on behalf of the school.</p> <p>(e) <u>Update From Friends Of Headlands (Minute 126 refers)</u></p> <p>The proposed school based recruitment / coffee morning event had to be postponed. This would be rescheduled. Friends of Headlands did provide a recruitment event at a parents' event and this will hopefully lead to some additional involvement.</p>	Mr I Stone
134.	<p><u>SAFEGUARDING</u></p> <p>The school continues to effectively use CPOMS for the recording and tracking of potential safeguarding issues. A piece of work is under way to review the amount of data recorded to establish whether this is appropriate, too little or too detailed. This work will help ensure future monitoring and reporting takes on board best practice.</p>	
135.	<p><u>MONITORING OF THE E-SAFETY LOG</u></p> <p>There has been a significant amount of work done to implement 'smooth wall' an ICT system which helps to ensure children are safe and not exposed to inappropriate content.</p>	

	<p>There have been a small number of incidents where pupils undertaking expected searches have returned results which are not appropriate. These have been identified and rectified immediately to ensure it didn't happen again.</p> <p>The eSafety log was shared with the committee and the Chair thanked everyone, in particular Daryl Livesley for the work carried out to implement this.</p>	
136.	<p><u>GOVERNOR AWARDS</u></p> <p>A discussion took place around the application form and timescales. The committee approved the launching of the form with some minor amends to clarify that any materials provided would not be returned.</p> <p>The key dates are: Launch the award during w/c 16 April 2018 (after the Easter break). Closing date agreed of 18 May 2018. The applications would be reviewed by the committee on 7 June 2018. If there are significant numbers of applications the Chair agreed to call upon other Governors to review applications.</p> <p>The committee agreed to not set a minimum number of awards to be given as it was difficult to know the volume and quality of submissions. The awards could be given under each of the four categories; or just one. The committee approved this approach.</p> <p>The Chair committed to write a covering letter which would talk through the award, why we are doing them and what the process would 'look like' going forward. This would be sent out alongside the application form.</p>	Mr I Stone
137.	<p><u>LINKS WITH LIVERSEDGE PARISH CHURCH</u></p> <p>Reverend Karen Young had been into school and conducted an Ash Wednesday event.</p>	
138.	<p><u>TRAFFIC AND ROAD SAFETY ISSUES, INCLUDING SCHOOL CROSSING PATROL</u></p> <p>There were no reported significant incidences and no progress in terms of recruiting for the crossing patrol.</p>	
139.	<p><u>UPDATE FROM FRIENDS OF HEADLANDS</u></p> <p>Unfortunately the Friends of Headlands representative was unavailable, so, this would be deferred to the next meeting</p>	

140.	<u>ANY OTHER BUSINESS</u> There was no other business.	
141.	<u>DATES OF FUTURE MEETINGS AND AGENDA ITEMS</u> RESOLVED: That the next committee meeting be held at the School on Thursday, 7 June 2018 at 1.00pm.	
142.	<u>AGENDA, MINUTES AND RELATED PAPERS – SCHOOL COPY</u> RESOLVED: That no part of these minutes, agenda or related papers be excluded from the copy be made available to the School, in accordance with the Freedom of Information Act.	

The meeting closed at 3.00pm.



 Chair
 7/6/18

 Date