

THE GOVERNING BODY OF HEADLANDS JUNIOR, INFANT AND NURSERY SCHOOL**Achievement and Curriculum Committee**

Minutes of a meeting of the Achievement and Curriculum Committee held at 6.00pm at the School on Tuesday, 9 April 2019.

SCHOOL INSPECTION COPY

PRESENT

Mr D Cloughton (Chair), Mrs P Cocker, Mr T Cross, Mrs L Drummond, Mr I Stone.

In Attendance

Mrs N Addison (Minute Clerk)

Agenda Item	Discussion and Decisions	Action – who/date/ action
226.	<p><u>ELECTION OF CHAIR</u></p> <p>Mr Cloughton had been elected Chair of this Committee at the AGM in 2018.</p> <p>RESOLVED: That Mr Cloughton continue as Committee Chair until the AGM in 2019.</p>	
227.	<p><u>APOLOGIES FOR ABSENCE, CONSENT AND DECLARATIONS OF INTEREST</u></p> <p>Apologies for absence were received from Mrs Dickinson (with consent).</p> <p>There were no declarations of interest.</p>	<p>Chair to check Governors for this Committee.</p>
228.	<p><u>NOTIFICATION OF ITEMS TO BE BROUGHT UP UNDER ANY OTHER BUSINESS</u></p> <p>The Chair commented that some standing items were again missing from the agenda for this meeting. A data update would therefore be added to this agenda.</p>	
229.	<p><u>TO CONFIRM AND ADOPT THE MINUTES OF THE INQUORATE MEETING HELD ON 9 OCTOBER 2018</u></p> <p>RESOLVED: That the minutes of the meeting held on 9 October 2018 be approved and signed by the Chair as a correct record.</p>	
230.	<p><u>MATTERS ARISING</u></p> <p>There were no matters arising.</p>	

	RESOLVED: That an additional agenda item of 'Data' be discussed at this point.																																					
231.	<p>DATA</p> <p>Q How is attainment looking currently?</p> <p>A A gap remains with boys writing and boys reading; for example in Year 2, five out of 7 pupils with SEN are boys. Boys and writing remain one of the targets on the School Improvement Plan but Governors acknowledged that there 'was no quick fix' and changes that the School were implementing would take time to embed before any improvement would probably be seen. School had reviewed EYFS data last year in comparison with baseline tests and a gap could already be seen between girls and boys.</p> <p>ACTION: Miss Tibbot would give a presentation to Governors at the next meeting with EYFS data.</p> <p>Q How is tracking looking for Year 2/Year 6?</p> <p>A Tracking for Year 6 is based on practice SATs last week. If children continue to achieve at current levels, then we might expect to see the following percentages of children meeting expected targets/greater depth at the end of the year;</p> <p>Year 6</p> <table border="1"> <thead> <tr> <th></th> <th>% EXPECTED</th> <th>% GD</th> <th>NAT 2018 (EX/GD)</th> </tr> </thead> <tbody> <tr> <td>MATHS</td> <td>80</td> <td>14</td> <td>76/24</td> </tr> <tr> <td>READING</td> <td>81</td> <td>20</td> <td>75/28</td> </tr> <tr> <td>SPaG</td> <td>83</td> <td>27</td> <td>78/34</td> </tr> <tr> <td>WRITING</td> <td>71</td> <td>15</td> <td>78/20</td> </tr> </tbody> </table> <p>Year 2</p> <table border="1"> <thead> <tr> <th></th> <th>% EXPECTED</th> <th>% GD</th> <th>NAT 2018 (EX/GD)</th> </tr> </thead> <tbody> <tr> <td>READING</td> <td>68</td> <td>22</td> <td>76/26</td> </tr> <tr> <td>WRITING</td> <td>65</td> <td>7</td> <td>70/16</td> </tr> <tr> <td>MATHS</td> <td>78</td> <td>7</td> <td>76/22</td> </tr> </tbody> </table> <p>The triple tracker for Year 2 was predicted to be 65% in 2019 (65% National 2018, 54% Headlands - 2018).</p> <p>Governors commented that the data was looking much more positive than at the start of the year and acknowledged that the targets remained aspirational. They thanked Mrs Cocker and Mrs Drummond for the verbal report.</p>		% EXPECTED	% GD	NAT 2018 (EX/GD)	MATHS	80	14	76/24	READING	81	20	75/28	SPaG	83	27	78/34	WRITING	71	15	78/20		% EXPECTED	% GD	NAT 2018 (EX/GD)	READING	68	22	76/26	WRITING	65	7	70/16	MATHS	78	7	76/22	Miss Tibbot
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232.	<p>COMMITTEE SELF EVALUATION</p> <p>Mr Cloughton reported that he had updated the Committee evaluation form but had not yet sent this out to Governors.</p>																																					

	<p>He would do this following the meeting and make it available on SharePoint. Governors were asked to review this and give their feedback at the next meeting of this Committee.</p>	CHAIR
233.	<p><u>GOVERNOR MONITORING</u></p> <p>Governors had been appointed to monitor the School Improvement Targets. These were;</p> <p>Mr Cross – Target 2, To raise pupils' attainment in writing. Mrs Wright – Target 5 – To support the emotional wellbeing of pupils and staff. Mr Looker – Target 3, To ensure pupils make good progress in reading.</p> <p>Mr Carlton Midgley had been into School to monitor Target 4 Subject Leadership. He had interviewed all subject leaders and found that subject leadership had developed significantly over the last few years. He made some minor suggestions regarding the assessment reporting format which the school had considered beneficial.</p> <p>During the recent Triad visit Mrs Fiona Ward, Head Teacher of Littletown School, and previously an EYFS consultant for the LA, had observed practice in EYFS and had commented on the very good practice observed during the visit. She had discussed planning and assessment with the EYFS Manager and again commented on the sound knowledge demonstrated.</p> <p>Governors were satisfied that Target 1 and 4 had been monitored recently.</p> <p>Governors would arrange visits in to School to review targets 2, 3 and 5.</p> <p>The next meeting of this Committee would look at Target 4 in more detail: The development of the role of subject leaders and embedding of systems for assessing pupil progress and attainment in non-core subjects.</p>	TC/GW/CL
234.	<p><u>REVIEW OF POLICIES</u></p> <p>The Teaching & Learning Policy and the History Policy had both been circulated to Governors for their review prior to the meeting. Both policies were approved with no changes.</p>	
235.	<p><u>ANY OTHER BUSINESS</u></p> <p>There were no other items of business.</p>	

236.	<p><u>DATES OF FUTURE MEETINGS AND POSSIBLE AGENDA ITEMS</u></p> <p>RESOLVED: That the next meeting of this Committee be held on Thursday, 9 May 2019 at 6.15pm.</p> <ul style="list-style-type: none"> • An agenda item of 'Teaching and Learning Spotlight: EYFS' to be added. <p>RESOLVED: That the following items are added as standing items for this Committee:</p> <ul style="list-style-type: none"> • Pupil Progress, Attainment and Measurement • SIP Progress 	<p>*Please note change of date*</p> <p>GCS</p>
237.	<p><u>AGENDA, MINUTES AND RELATED PAPERS – SCHOOL COPY</u></p> <p>RESOLVED: That no part of these minutes, agenda or related papers be excluded from the copy to be made available at the school, in accordance with the Freedom of Information Act.</p>	

DeLaughter
Chair
 9/5/19